## **OPEN ENROLLMENT**

When is Open Enrollment?

Open Enrollment for new enrollees of SEIU Michigan Health and Welfare Fund is **November 1 through November 30** each year.

During Open Enrollment, members **who did not sign up** at the end of their 90-day probationary period will have the opportunity to enroll during the month of November. Benefits begin January 1 of the New Year.

Enrollment takes place at both the benefit office and at SEIU Local 1 in Detroit. The hours will be posted during the month of November at all worksites. Saturday hours are available during November's Open Enrollment with special presentations by the providers.

## **SEIU Local 1, Detroit**

2211 East Jefferson Avenue, 3rd (Corner of Jefferson and Chene)
Detroit, Michigan 48207
313-567-3900 Office
313-567-3921 Fax

## **SEIU Michigan Health and Welfare Fund**

Floor c/o TIC International Corporation 30700 Telegraph Road, Suite 2400 Bingham Farms, Michigan 48025 248-645-6550 Office 248-645-6557 Fax

Once enrolled, members do **NOT** need to sign up a second time. Member's enrollment in the Fund's benefits continues throughout the duration of employment. As long as the contributing employer makes a monthly contribution towards the member's benefits, the Fund will provide coverage for the member.

If a member is **NOT electing** the Fund's benefit package, an **opt-out form** must be signed by the employee and emailed to the Fund office. Forms are available at the Fund office or from the member's employer. This choice can be revoked at any time, but enrollment will only be allowed at the next open enrollment period.

November 1 through November 30 Closed for Thanksgiving weekend.